

YSU APAS
Ten-Year Equity Adjustment Application

Bargaining unit members who wish to be considered for the Ten (10)-Year Equity Adjustment must apply **by April 1* of their tenth (10th) year of service** by completing this form and returning it to Human Resources.

In order to be eligible for the Ten (10)-Year Equity Adjustment, the bargaining unit member must receive a rating of “satisfactory” (S) in all job characteristics for all performance evaluations completed in the last five (5) years. (See Article 4.7 of the *Agreement* for more details.)

NOTE: Documentation to support eligibility criteria must be attached.

Name: _____

Department: _____

E-mail: _____

Phone Ext: _____

Signature: _____ Date: _____

APPLICATION DEADLINE

Completed form and supporting documentation must be received in Human Resources by:

5:00 p.m., April 1*,
Tenth (10th) year of service

**If April 1 falls on a Saturday or a Sunday,
the deadline will be the next working day on which the University is open.*