

Student Financial Aid Academic Progress Appeal Form

Please consider this appeal for:

_____ Summer/Fall _____ Spring

Read this section carefully and include all of the information that is requested. Incomplete appeals will not be reviewed by the committee.

- A. If you have been cited for the GPA and/or completion percentage requirement, you must provide a personal statement outlining the circumstances that prevented you from meeting the requirements for satisfactory academic progress, stating why you believe it is possible for you to improve upon your past academic performance, and explaining the corrective action you have taken.

Explain why you were unable to maintain satisfactory academic progress.

Explain the corrective measures you have taken or will take to achieve and maintain satisfactory academic progress.

- B. Attach documents that verify your statement. Please instruct anyone who is submitting documentation on your behalf to include your name and social security number on the documentation. Acceptable documentation includes birth/death certificates, obituaries, funeral programs, medical records that corroborate illness and length of recuperation, court documents, and statements from physicians, counselors, clergy, or social workers.

- C. If you have been cited for exceeding the maximum number of hours attempted, you must provide a personal statement explaining why you have accumulated attempted hours well beyond your degree requirements, attach documents that verify your statement (see above for acceptable documentation), and submit an ACADEMIC ADVISOR EVALUATION from your College or School signed by an Academic Advisor listing the remaining hours needed for your degree program and a projected completion date.

This appeal form is to be completed by federal financial aid applicants who are not maintaining satisfactory academic progress for financial aid purposes and wish to have federal financial aid restored while academic deficiencies are being resolved. Satisfactory academic progress appeals are for financial aid purposes only and will not affect academic standing, grades or grade-point average. This appeal will be reviewed by a committee that will evaluate the circumstances which prevented you from maintaining satisfactory academic progress at Youngstown State University, as well as your specific plan for improving your academic standing over the next year.

Print Name _____ Student ID # _____ Date _____
ID is Required

Signature _____