



This appeal form is to be completed by federal financial aid applicants who are not maintaining satisfactory academic progress. An appeal is required for students who wish to have their federal financial aid restored while improving academic deficiencies. Satisfactory academic progress appeals are for financial aid purposes only, and will not affect academic standing, grades or grade point average. This appeal will be reviewed by a committee that will evaluate the circumstances which prevented you from maintaining satisfactory academic progress, and evaluate the specific plan of action for improving your academic standing.

Student Appeal

Read this section carefully and include all of the information that is requested. Incomplete appeals will not be reviewed by the committee.

Please consider the appeal for: Summer Fall Spring

- A. If you have been cited for the GPA and/or completion percentage, you must provide a personal statement outlining the circumstances that prevented you from meeting the requirements for satisfactory academic progress.

Explain why you were unable to maintain satisfactory academic progress.

Explain the corrective measures you have taken or will take to achieve and maintain satisfactory academic progress.

- B. Attach documents that verify your statement. Acceptable documentation includes birth/death certificates, obituaries, funeral programs, medical records that corroborate illness and length of recuperation, court documents, and statements from physicians, counselors, clergy, or social workers.
- C. If you have been cited for Max Time Frame, you must provide a personal statement explaining why you have accumulated attempted hours well beyond your degree requirements. Attach documents that verify your statement (see above for acceptable documentation) and submit an Academic Advisor Evaluation form (available on our website) signed by an Academic Advisor.

Student's Signature

Student Signature _____ Date ____ / ____ / ____

YSU Banner ID

Print Name

Phone